**1500 Arlington Avenue Return application to:  
Louisville, KY 40206 admin@suppliesoverseas.org  
(502) 736-6360 (502) 568-3979 - fax**

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| **Section A – Requesting Organization Application**  *If you are requesting one of Supplies Over Seas’ pallets of medical supplies, please read and complete this application.*  *Specialized Pallet Applications are approved on a case by case basis depending on SOS’s stock at the time and the amount of time it will take to make the custom pallet.* |
| 1. Organization Name: |
| 1. Contact Name: Title: |
| 1. Relationship to End User Facility or Recipient Organization: |
| 1. Address: |
| 1. City: State: Zip Code: Country: |
| 1. Phone: Mobile Phone: Fax: |
| 1. Email address: Website: |
| 1. Is requesting organization a 501(c)3 organization?  Yes  No   If yes, please forward a letter of determination.  If no, please explain: |
| 1. Has this organization received assistance from Supplies Over Seas in the past?  Yes  No |
| 1. How did you hear about Supplies Over Seas? |
| 1. Would you like an estimate for shipping/handling charges?  Yes  No |
| 1. Will Requesting Organization be responsible for shipping and handling charges?  Yes  No   If yes, go directly to Section C.  If no, complete Section B, below. |
| **Section B – Funding Arrangements**  *Supplies Over Seas is a non-profit organization and all of the medical supplies and equipment that we send are donated. However, we do require funding to cover the cost of operating Supplies Over Seas. Our Program Cost Sponsorship Fee is* ***$2,500*** *per pallet, plus the actual shipping cost in most cases.* ***Depending on its contents, a typical Supplies Over Seas pallet is valued at $5,000-$10,000. Please identify the source to provide the funding for this pallet(s). Payment must be received prior to shipping.***  *SOS will hold supplies or equipment once sponsorship payment is received. Shipments should be booked within 3 months of receiving payment; any shipments that are not sent within 3 months will have their supplies and equipment returned to inventory to be made available for other recipients.* |
| 1. Organization responsible for Program Cost Sponsorship Fee: |
| 1. Contact Name: Title: |
| 1. Relationship to End User Facility: |
| 1. Address: |
| 1. City: State: Zip Code: Country: |
| 1. Phone: Fax: Dedicated Line?  Yes  No |
| 1. Email address: Website: |
| 1. Comments: |

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| **Section C – End User Facility (Healthcare Institution)** | | | | |
| 1. Name of healthcare institution: | | | | |
| 1. Who owns/operations the facility? | | | | |
| 1. Contact name: | | | | |
| 1. Address: | | | | |
| 1. City: Country: | | | | |
| 1. Phone: Fax: Dedicated Line?  Yes  No | | | | |
| 1. Email address: Website: | | | | |
| 1. What is the legal status of the healthcare institution? (check all that apply)   Private, for-profit  Private, not-for-profit  Public/government  Other | | | | |
| 1. Please indicate the type of facility:  Urban OR  Rural   Hospital OR  Clinic | | | | |
| 1. How many facilities will use the items sent in this shipment?   Name: No. of Beds Name: No. of Beds  Name: No. of Beds Name: No. of Beds | | | | |
| 1. What is the annual budget? In what currency? | | | | |
| 1. How is the healthcare institution funded? (check all that apply)   Fee for service  Government  Donations  Other: | | | | |
| 1. Total number of patients treated: per month per year | | | | |
| 1. What are the major health problems treated at your facility? | | | | |
| 1. What is the total number of staff at the facility: | | | | |
| 1. How many of each of the following are there? | | | | |
| Physicians: | | Nurses: | | Biomedical Technicians: |
| Surgeons: | | Midwives: | | Community Health Workers: |
| Anesthesiologists: | | Nurse Anesthetists: | | Nutritionists: |
| Laboratory Technicians: | | Dentists: | | Traditional Healers: |
| 1. What medical services are provided at this healthcare institution? | | | | |
|  | Primary Care | Pediatrics | | Dental |
|  | Family Planning | Intensive Care | | Nutritional |
|  | Surgery | Orthopedics | | Eye Care |
|  | General Medicine | X-ray/Imaging services | | Ear, nose, throat |
|  | Emergency Care | Laboratory | | Mental health |
|  | Obstetrics/Gynecology | Endoscopy | | Traditional medicine |
|  | Health education | Immunizations | | Other: |
| 1. What electrical voltage is used?   110 volts, 50 Hz  110 volts, 60 Hz  220 volts, 50 Hz  220 volts, 60 Hz | | 1. How is Oxygen delivered?   Central oxygen  Bottled oxygen  No oxygen available | | 1. How are items sterilized?   Autoclave  Gas  Other: |
| 1. Is running water available?   Yes  No | | 1. Is the electrical current stable?   Yes  No  Is there a generator at the facility?  Yes  No | | 1. Is there internet access?   Yes  No |
| 1. After you have used a consumable item or a piece of equipment can no longer be used, how do you dispose of that item? | | | | |
| 1. Other comments about this healthcare institution: | | | | |
| **Section D – Shipping Documentation** | | | | | |
| **Consignee** *This is the organization which appears on official shipping documents as the recipient of the pallet(s). In some cases the Consignee is the healthcare institution which will use the donated medical supplies. In other cases it is a charitable organization which will receive the pallet(s) and give the donated medical supplies to a local healthcare institution.* | | | | | |
| 1. Organization Name used for Consignee: | | | | | |
| 1. Contact Name: | | | | | |
| 1. Address EXACTLY AS IT SHOULD APPEAR ON OFFICIAL SHIPPING DOCUMENTS (street, city, state/province, country, postal code, etc. DO NOT PROVIDE P.O. BOX): | | | | | |
| 1. City: Country: | | | | | |
| 1. Postal Code: | | | | | |
| 1. Is this the healthcare institution which will USE the donated supplies?   Yes  No | | | | | |
| 1. Comments: | | | | | |
| **Notify Party**  *This is the person to whom official shipping documents will be mailed via ground courier. This person will use the shipping documents to remove the pallet(s) from the port.* | | | | | |
| 1. Name: | | | | | |
| 1. Organization: | | | | | |
| 1. Email: | | | | | |
| 1. Work Phone: | | | | | |
| 1. Mobile Phone: | | | | | |
| 1. Fax: | | | | | |
| 1. Address: | | | | | |
| 1. City: | | | | | |
| 1. Country: | | | | | |
| 1. Comments: | | | | | |
| **Section E – Country Shipping Information**  *Please note that the majority of shipping companies will not deliver pallets directly to facility. The applicant is responsible for transporting the items from port to the facility upon arrival.* | | | | | |
| 1. What is the ocean port where you wish the pallet(s) to be sent? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Supplies Over Seas needs this information to set up shipping and to get a quote.* | | | | | |
| 1. Supplies Over Seas requires the consignees to obtain **written permission for duty-free import** from the appropriate government agency prior to shipment of the pallet(s). Do you currently have permission for duty-free import?   Yes. I will e-mail or fax a copy of the approval letter to SOS ([admin@suppliesoverseas.org](mailto:admin@suppliesoverseas.org) or fax 1-502-568-3979)  Not yet, but I am working on it. I will send a copy to Supplies Over Seas when I receive it.  No, we plan to pay the import taxes.  Comments: | | | | | |
| 1. What laws does your country have regarding importation of donated medical supplies and equipment?   (Check all that apply) | | | | | |
| Items that expire within \_\_ months may not be imported. | | | All items must be inspected prior to shipping. | | |
| “Invasive” items that enter the body may not be imported. | | | Consignee must obtain pre-approval of duty-free import prior to loading | | |
| Equipment must be inspected before shipping. | | | Any items that cannot be shipped into your country: | | |
| Equipment must include manuals. | | | Other: | | |

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| **Section F – Shipping Release –Statement of Understanding** |

When requested, SOS will facilitate the shipping arrangements for our Requesting Organizations and/or Recipient Organizations with the understanding that the shipping is the responsibility of the client and not Supplies Over Seas. Supplies Over Seas wants to ensure that the Requesting Organization and/or the Recipient Organization understands that they will be responsible for all of the shipping costs that may include but not limited to the following costs:

Shipping Fees: This will include all shipping costs provided by the shipping company.

In Country Fees: In-country fees will vary. In country fees are the sole responsibility of the Requesting Organization and/or Recipient Organization. In-country fees include, but are not limited to the services of a Consignee to negotiate all other in-country fees, handle customs issues, and arrange in-country transport of supplies and equipment. Supplies Over Seas is not responsible for in-country fees or activities.

Demurrage or Storage Fees: Supplies Over Seas is not responsible for any demurrage or storage fees while waiting for customs clearance.

In-Country Documentation Lists: Supplies Over Seas has developed standard inventory lists and documentation that is sufficient for the vast majority of customs offices. Documentation, beyond the Supplies Over Seas standard, (i.e. item pictures, fibers in textiles and ingredients in products) is the responsibility of the Requesting/Recipient Organization.

In-Country Customs Agents: Supplies Over Seas strongly recommends that the Requesting Organization and/or Recipient Organization hire a customs agent to facilitate the release of the pallet through the customs process at the port and the removal of the pallet to its final destination.

Pre-Shipping Inspection: If the receiving country requires a pre-shipping inspection, it is the responsibility of the Requesting Organization and/or Recipient Organization to pay the inspection fee.

The undersigned Requesting Organization and/or Recipient Organization accepts full responsibility for all shipping related costs that are assigned to the shipping process of the requested pallet.

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| **Section G – Recipient Agreement**  *Please read this section carefully so that applicant is aware of all responsibilities* |

**Documentation/Accountability**

SOS has received medical surplus supplies from a variety of donors. Through the donor’s generosity, SOS is able to share cost-saving and life-saving materials. For this reason, we must document to our donors how their supplies are being used. So that SOS can improve future services, applicant will also receive a post-trip evaluation survey that is due upon return of mission trip.

PHOTOGRAPHS: All organizations requesting SOS supplies and equipment must document the final destination of the supplies by taking photographs of the clinic or hospital using the supplies. Photos should include, but are not limited to: an outside shot of the clinic/hospital; clinic/hospital signage; inside of the clinic/hospital; unpacking the supplies; supplies being put on shelving; and the public being served by the supplies. WRITTEN DOCUMENTATION: SOS would like to receive a short quote or story on how the supplies have improved health care delivery for the clinic/hospital. FORWARD: Photos and written documentation should be sent to [admin@suppliesoverseas.org](mailto:admin@suppliesoverseas.org)

FUTURE SHIPMENTS: Because this documentation is so important to the future success of SOS, failure to supply photos or written documentation may result in the requesting organization’s ability to apply for supplies in the future.

**Release and Indemnity**

The medical supplies, equipment, materials and other items (“Materials”) available from Supplies Over Seas (“SOS”) are items that would have been discarded or otherwise disposed of by hospitals or health care providers in the United States. These Materials are being made available strictly on an “as is” basis for humanitarian use in circumstances in which sufficient alternative sources of such resources are not available. The recipient organization recognizes that SOS and the donor facilities do not make any representations or warranties, either express or implied, as to the condition of the Materials, and further recognizes that SOS and the donor facilities make no representations or warranties, express or implied, that the Materials are fit, appropriate, free from defects, sterile, pure, operable, or otherwise suitable for any intended purpose. The recipient organization accepts the Materials “as is,” with all faults, and acknowledges that the inspection for any defects and the safe operation of said Materials is solely the responsibility of the recipient organization. Each recipient organization, recipient facility, and responsible manager of such entities assumes full responsibility for making an independent determination of the appropriateness of the Materials (or any part thereof) before using them, and for discarding any Materials which are not appropriate for use. Under no circumstances shall SOS, the manufacturer or distributor of the Materials, or any United States hospital or health care provider that ever owned or used the donated equipment, be liable to recipient organization or anyone for any direct, special, indirect, incidental, or consequential loss or damage resulting from the Materials or their use. To the maximum extent permitted by law, the recipient organization fully accepts and assumes all risks and all responsibility for losses, costs, and damages that the recipient organization, its agents, representatives, members, directors, officers, employees, agents, contractors, patients, and transferees (“Users”) may incur as a result of the Materials or their use, including without limitation personal injuries, illness, damage, loss to property, and death. SOS and the recipient organization recognize that this agreement shall release SOS and the donor facilities from any and all liability for personal injury and/or any other type of injury arising from the use of the Materials. The recipient organization acknowledges that the consideration for this release and indemnification is the donation of the Materials themselves. By making an application for the receipt of such Materials and by accepting such Materials, the recipient organization, to the maximum extent permitted by law, fully releases, acquits, and forever discharges SOS, the donor facilities, and each and every past and present subsidiary, affiliate, officer, director, agent, servant, employee, trustee, and representative of SOS and the donor facilities (“Released Persons and Entities”) from any and all loss, damages, claims, causes of action, suits, debts, liens, obligations, liabilities, demands, costs and expenses of any kind, character, or nature whatsoever, known or unknown, fixed or contingent, which might arise from or be related or associated in any way with the Materials or their use, including but not limited to any injury, illness, disease, property damage, death, or loss of any nature suffered or sustained in connection with the use or possession of the Materials. To the maximum extent permitted by law, the recipient organization also agrees to indemnify, save, and hold the Released Persons and Entities harmless for any loss, damages, claims, causes of action, suits, debts, liens, obligations, liabilities, demands, costs and expenses (including attorneys’ fees) of any kind, character, or nature whatsoever, known or unknown, fixed or contingent, which may be incurred arising out of or related to the use or possession of the Materials, regardless of the nature or the extent of the injury, illness, disease, property damage, death, or loss, and regardless of whether it results from the negligence of the Users or of the Released Persons and Entities.

**Shipping Responsibility Understanding**

SOS is happy to facilitate the shipping for our requesting organizations with the understanding that the shipping is the responsibility of the client and not Supplies Over Seas. Supplies Over Seas wants to ensure that the requesting organization and the recipient organization understands that they will be responsible for the following costs: pallet(s) Sponsorship Fees; Shipping Fees; In Country Fees (In-country fees will vary. In country fees are the sole responsibility of the Requesting Organization and Recipient Organization. In-country fees include, but are not limited to the services of a Consignee to negotiate all other in-country fees, handle customs issues, and arrange in-country transport of supplies and equipment and return transport of empty. Supplies Over Seas is not responsible for in-country fees or activities.); ◦Supplies Over Seas is not responsible for any demurrage or storage fees while waiting for customs clearance; Supplies Over Seas has developed standard inventory lists and documentation that is sufficient for the vast majority of customs offices. Documentation, beyond the Supplies Over Seas standard, (i.e. item pictures, fibers in textiles and ingredients in products) is the responsibility of the Requesting/Recipient Organization.

**Electrical Current**

Applicant understands that the equipment provided by SOS is 110 V/60Hz. Applicant further understands that it is their responsibility to secure adapter plugs and/or step-down transformers to ensure all donated equipment works properly with the electrical outlets and electrical current in the receiving country.

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| **Section H– Signed Agreement**  *Please sign below, scan all pages of this application and email the scanned copy to* [*admin@suppliesoverseas.org*](mailto:admin@suppliesoverseas.org)  *or fax to +1 502 568 3979* |

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ guarantee that the supplies I receive as donations from

(*Contact Person for Consignee*)

Supplies Over Seas, Inc. will be delivered to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/ to benefit patients

(*healthcare institution*)

in need. I understand that these supplies are donated, have no commercial value, and therefore I will not sell or exchange these items for profit or gain. I further attest that I have read and agree to receive donated items from SOS according to the stipulations above. I also understand and agree to the shipping requirements. The recipient organization agrees to provide SOS with photos and feedback whenever possible related to how the medical supplies and equipment from this shipment are used. The recipient organization gives SOS permission to use stories, photos and video related to this shipment for marketing and fundraising purposes.

If the undersigned is an entity, the undersigned represents and warrants that the undersigned has the authority to commit the entity on whose behalf the undersigned is signing this document.

|  |  |
| --- | --- |
| Organization: |  |
| Type or Print Name and Title of Applicant: |  |
| Signature of Applicant: |  |
| Date: |  |

**Section I– Order Form**

*Supply requests MUST be filled out on the SOS order form. If there are items you do not see in this list, please feel free to request the items since we never know what will be donated. (Note: since SOS relies on donations we cannot guarantee that any item is in stock, but that we will do our best to fill the order).*

*Each pallet from SOS comes with the items listed in each category. Please selects the pallets you would like to order.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Anesthesia** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Adapters & Connectors |  | Endotracheal Tube Cuffed (Adult) |  |
| Airway: Nasopharyngeal - Adult |  | Endotracheal Tube Cuffed (Pediatric) |  |
| Airway: Nasopharyngeal - Pediatric |  | Endotracheal Tube Uncuffed (Adult) |  |
| Airway: Oral - Adult |  | Endotracheal Tube Uncuffed (Pediatric) |  |
| Airway: Oral - Pediatric |  | Endotracheal Tube Holder |  |
| Anesthesia Face Mask - Adult |  | Epidural Needle |  |
| Anesthesia Face Mask - Pediatric |  | Esophageal Stethoscope |  |
| Anesthesia Extension Set |  | Eye Cover |  |
| Anesthesia Gas Sampling Line |  | Filter Needle |  |
| Anesthesia Pump Set |  | Head Support |  |
| Arterial Line Supplies |  | Hyperinflation System |  |
| Bite Block/Guard |  | Intubating Stylet |  |
| Anesthesia Tray: Block, Epidural, Spinal, etc. |  | Laryngeal Mask - Adullt |  |
| Breathing Bag |  | Laryngeal Mask - Pediatric |  |
| Breathing Circuit Pediatric/Infant/Neonate |  | Manifold |  |
| Breathing Circuit Adult |  | PEEP Valve |  |
| Broncho-Cath |  | Pressure Infusor |  |
| CO2 Detector |  | Pressure Tubing |  |
| Corrugated Tubing |  | Spinal Needle |  |
|  |  | Ventilator Circuit |  |
| **Blood Pressure Cuffs** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| BP Cuff - Neonatal 1 |  | BP Cuff - Pediatric |  |
| BP Cuff - Neonatal 2 |  | BP Cuff - Small Adult |  |
| BP Cuff - Neonatal 3 |  | BP Cuff - Adult |  |
| BP Cuff - Neonatal 4 |  | BP Cuff - Large Adult |  |
| BP Cuff - Infant |  | BP Cuff - Calf/Thigh |  |
| **Bovies** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Bipolar Forceps |  | Cautery Tip Cleaner |  |
| Bipolar Irrigation Device |  | Grounding Pad (Patient Return Electrode) |  |
| Cautery Pencil Blade |  | Ring Electrode |  |
| Cautery Pencil Cord |  | Suction Coagulator |  |
| Cautery Pencil |  |  |  |
| **Cardiovascular** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Angiographic Catheter |  | Femoral & Radial Compression |  |
| Aortic Punch |  | Holter Monitor Pouch |  |
| Autotransfusion Set |  | Perfusion Cannulaa |  |
| Balloon Catheter |  | Pulmonary Artery Catheter Equipment |  |
| Cardiovascular Guide Wire |  | Thoracentesis Set |  |
| Cardiovascular Surgery Items |  | Thoracic Catheter |  |
| Cardiovascular Surgery Pack |  | Thoracotomy Tray |  |
| Chest Drain |  | Transducer Equipment |  |
| Defibrillator Pad |  | Vascular Introducer/Sheath/Obturator |  |
| Dilator |  | Vascular Patch, Graft or Sizer |  |
| ECG Electrodes & Prep Kit |  | Vena Cava Filter |  |
| Embolectomy Equipment |  | Vessel Loop |  |
| **Clothing** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Eye Protection |  | Scrub Pants |  |
| Gown - Cloth |  | Scrub Shirt |  |
| Isolation Gown |  | Scrub Shirt & Pant Set |  |
| Lab Coat |  | Shoe Cover |  |
| Mask |  | Sleeves |  |
| N-95 Particulate Respirator |  | Stryker T-4 Hoods |  |
| Scrubs - Disposable |  | Surgical Gown (Non-sterile) |  |
|  |  | Surgical Gown (Sterile) |  |
| **Dental** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Bite Block |  | Floss |  |
| Bite Wax |  | Lemon Glycerin Swabstick |  |
| Cotton Balls |  | Oral Swab |  |
| Cotton Roll |  | Points |  |
| Dental Instruments |  | Saliva Ejector |  |
| Dental Needle |  | Toothbrush |  |
| Denture Cup |  | Toothpaste |  |
|  |  | X-Ray Supplies |  |
| **Diabetic** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Foot Monitoring |  | Lancet |  |
| Glucometer |  | Test Strips |  |
| Injector |  | Ultrafine Needle |  |
| **Dialysis** | | | |
|  | **Quantity** | **Item** | **Quantity** |
| Cycler Drainage Bag |  | Integrated APD Set |  |
| Cycler Set |  | Manifold |  |
| Drain Set |  | Mini-Port |  |
| Extension Set |  | Optiflux filter |  |
| Hemodialysis Blood Tubing Set |  | Peritoneal Catheter |  |
| Hemodialysis Catheter |  | Priming Set |  |
| **Drapes** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| 1/2 Sheet |  | Lithotomy Drape |  |
| 3/4 Sheet |  | Magnetic Instrument Drape |  |
| Absorbent Towel |  | Mayo Stand Cover |  |
| Arthroscopy Drape |  | Opthalmic Drape |  |
| C-Arm Drape |  | Split Drape |  |
| Camera or Microscope Drape |  | Steri-Drape |  |
| Central Line Drape |  | Sterile Large |  |
| Chest/Breast Drape |  | Sterile Medium |  |
| Extremity Drape |  | Sterile Poly-Lined Towel |  |
| Femoral Angiography Drape |  | Sterile Small |  |
| Hand Drape |  | Surgical Towel |  |
| Ioban Drape |  | Table Cover |  |
| Laparoscopy Pack |  | Thyroid Drape |  |
| Laparotomy Drape |  | U-Drape |  |
| **Dressings** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| 2" x 2" Non-sterile Dressing |  | Foam Dressing |  |
| 3" x 3" Non-sterile Dressing |  | Island Dressing |  |
| 4" x 4" Non-sterile Dressing |  | Kerlix Gauze Roll |  |
| 2" x 2" Sterile Dressing |  | Kerlix 6" x 6" Sponge |  |
| 3" x 3" Sterile Dressing |  | Lap Sponge |  |
| 4" x 4" Sterile Dressing |  | Lubricating Jelly |  |
| Abdominal (ABD) Pad |  | Non-adherent (Telfa) |  |
| Ace Bandage |  | Non-sterile Mixed Dressing |  |
| Band-aid |  | Petrolatum Gauze |  |
| Bandage Roll |  | RT-Dressing |  |
| Burn Dressing |  | Specialty Dressing |  |
| Coban |  | Steri-strip |  |
| Cotton Ball (Non-sterile) |  | Tape |  |
| Cotton Ball (Sterile) |  | Transparent Dressing |  |
| Drain Sponge |  | Tubular Net Dressing |  |
| Dressing Change Tray |  | Unna Boot |  |
| Dressing Drape (Non-sterile) |  | Wound Packing |  |
| **Endoscopy & Laparoscopy** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Bronchoscopy Supplies |  | Insufflation Tubing |  |
| Clip Applier |  | Intraluminal Stapler |  |
| Endo Scissor |  | Linear Cutter |  |
| Endosuture |  | Linear Stapler |  |
| Guide Wire |  | Trocar |  |
| Harmonic Scalpel |  |  |  |
| **Ear, Nose, and Throat** | | | |
| **Item** | **Quantity** |  | **Quantity** |
| Cotton-Tipped Applicator |  | Nasal Speculum |  |
| Ear Dressing |  | Nasal Splint |  |
| Ear Tube |  | Otoscope Speculum |  |
| Miscellaneous Instruments |  | Tongue Depressor |  |
| Nasal Dressing |  | Tonsil Sponge |  |
| **Eye (Ophthalmology)** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Anterior Chamber Cannula |  | Eye Surgery Knife |  |
| Eye Cautery |  | Optical Separator |  |
| Eye Guard/Shield |  | Surgical Spear |  |
| Eye Pad |  | Vitrectomy Pack |  |
| Eye Surgery Kit |  |  |  |
| **General Surgery** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Bag Decanter |  | Linear Stapler |  |
| Biopsy Instruments & Kits |  | Lumbar Puncture Tray |  |
| Bone Marrow Needle |  | Needle Counter |  |
| Chemo Spill Kit |  | OR Table Cover/Pad/Strap |  |
| Closed Wound Suction Evacuator |  | Penrose Drain |  |
| Catheter - Single Lumen |  | Peritoneal Catheter |  |
| Catheter - Double Lumen |  | PICC Line |  |
| Catheter - Multi Lumen |  | Pleurx |  |
| Gastric Lavage |  | Port |  |
| Groshong |  | Radiology Items |  |
| Guide Wire |  | Salem Sump & Anti-Reflex Valve |  |
| Hemostatic Agent |  | Sigmoidoscope Speculum |  |
| Hickman |  | Skin & Tissue Marker |  |
| Incision/Drainage Tray |  | Skin Stapler |  |
| Introducer |  | Stainless Steel Clip |  |
| Irrigation Set |  | Surgical Lubricant |  |
| Kittner Dissector/Sponge |  | Surgical Mesh |  |
| Jackson-Pratt drain |  | Surgical Tray |  |
| Laceration Tray |  | T-tube |  |
| Levein Tube |  | Titanium Clip |  |
| Light Handle Cover |  | Wound drain |  |
| Linear Cutter |  | Zimmer Hemovac |  |
| **Gloves** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Latex Exam Gloves - Medium |  | Surgical Gloves - 5 1/2 |  |
| Latex Exam Gloves - Small |  | Surgical Gloves - 6 |  |
| Nitrile Exam Gloves - Large |  | Surgical Gloves - 6 1/2 |  |
| Nitrile Exam Gloves - Medium |  | Surgical Gloves - 7 |  |
| Nitrile Exam Gloves - Small |  | Surgical Gloves - 7 1/2 |  |
| Vinyl Exam Gloves - Large |  | Surgical Gloves - 8 |  |
| Vinyl Exam Gloves - Medium |  | Surgical Gloves - 8 1/2 |  |
| Vinyl Exam Gloves - Small |  | Surgical Gloves - 9 |  |
| **Incontinence** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Chux Pads |  | Incontinence Briefs |  |
| Diaper (Adult) |  |  |  |
| **Intravenous (IV)** | | | |
| **Item** | **Quantity** | **Item** |  |
| Alaris Pump Set |  | Huber Needle |  |
| Angiocatheter |  | Infusion Needle |  |
| Armboard |  | Interlink Injection Site |  |
| Blood Set - Secondary |  | IV Administration Set (Primary Set) |  |
| Blood Set - Straight |  | Luer Lock Cap |  |
| Blood Set - Y-type |  | Mini-Spike Dispensing Pin |  |
| Braun Pump Set |  | MOOG/Curlin Pump Set |  |
| Burette Set |  | Nitroglycerin Set |  |
| Butterflies and SAF-T-Intimas |  | Non-Coring Needle |  |
| CADD Set |  | Paclitaxel Set |  |
| Cannula - Blunt Plastic |  | PCA Set |  |
| Cannula - Lever Lock |  | Plumset for Plum Pump |  |
| Cannula - Syringe |  | Provider Pump Set |  |
| Cannula - Threaded Lock |  | Rateflow Set |  |
| Cannula - Vial Access |  | Scalp Vein Set |  |
| Catheter Stabilization Device |  | Secondary Set |  |
| Continu-Flo Solution Set |  | Spike |  |
| Extension Set 15" or Shorter |  | Sponge |  |
| Extension Set 16" on Longer |  | Start Kit |  |
| Fat Emulsion Set |  | Stopcock |  |
| Filter |  | Subcutaneous Infusion Set |  |
| Gemstar Pump Set |  | Tourniquet |  |
| **Laboratory** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Arterial Blood Sampler |  | Pipette |  |
| Blood Collection Needle |  | Ruler |  |
| Blood Collection Needle with Holder |  | Slide |  |
| Blood Collection Set |  | Slide Case |  |
| Blood Collection Tube |  | Slide Cover |  |
| Blood Transfer Device |  | Specimen Bag |  |
| Butterfly Needle with Tubing |  | Specimen Bottle with Lid |  |
| Capillary Collection Tube |  | Specimen Trap |  |
| Culture Swab |  | Stool Kit |  |
| Filter Straw |  | Test Tube Tray |  |
| Lancet |  | Tissue Culture Plate |  |
| Litmus Paper |  | Tourniquet |  |
| Medicine Cup |  | Transport Tube |  |
| Mid-stream Urine Collector |  | Urinalysis Kit |  |
| Petri Dish |  | Vacutainer Holder |  |
| **Medical Instruments** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Arthroscopic Shaver |  | Scissors |  |
| Bur |  | Scissors - Bandage |  |
| Clamp - Blunt Tip |  | Scissors - Curved Tip |  |
| Drill/Drill Bit |  | Scissors - Suture Removal |  |
| Forceps - Adson with Teeth |  | Sponge Ring Forcep (disposable) |  |
| Forceps - Adson Smooth |  | Sponge Ring Forcep (metal) |  |
| Forceps - Bayonet |  | Staple Remover |  |
| Forceps - Eye |  | Stethoscope |  |
| Forceps - Skin Prep (disposable) |  | Surgical Blade #10 |  |
| Forceps & Scissors Kit |  | Surgical Blade #11 |  |
| Hemostat - Curved |  | Surgical Blade #12 |  |
| Hemostat - Straight |  | Surgical Blade #15 |  |
| Needle Holder |  | Surgical Blade #20 |  |
| Retractor |  | Suture Removal Kit |  |
| Saw Blade |  | Thermometer |  |
| Scalpel |  | Thermometer Probe Cover |  |
| Scalpel Blades |  | Tourniquet Cuff |  |
| Scalpel Handle |  | Towel Clamp |  |
| Scalpel Holder |  | Towel Clamp (disposable) |  |
| **Needles** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| 15 G |  | 24 G |  |
| 16 G |  | 25 G |  |
| 18 G |  | 26 G |  |
| 19 G |  | 27 G |  |
| 20 G |  | 30 G |  |
| 21 G |  | Blunt Fill Needle |  |
| 22 G |  | Filter Needle |  |
| 23 G |  |  |  |
| **Neurology & Neurosurgery** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Cranial Access System |  | Neuro Drape |  |
| Drainage System |  | Neuro Hook |  |
| Drill |  | Neuro Patties |  |
| Drill Bit |  | Neuro Vascular Guide Wire |  |
| Dura Patch |  | Prep Pack |  |
| Head & Neck Pack |  | Raney Scalp Clip |  |
| Head Support |  | Reflex Hammer |  |
| Instrument |  | Shunt Pack |  |
| Insulated Needle/Electrode |  | Skull Cap |  |
| Intracranial Pressure Monitor |  | Skull Pin |  |
| Lumbar Peritoneal Shunt |  | Spine Pack |  |
| Nerve Stimulator |  | Ventricular Catheter |  |
| **Nutrition** | | | |
| **Item** | **Quantity** | **Item** |  |
| Adapter & Conntector |  | Farrell Valve |  |
| Enteral Feeding Irrigation Set |  | Feeding Tube |  |
| Enteral Feeding Pump Set - specify brand: |  | Gravity Feeding Set |  |
|  |  | Lopez Valve |  |
| Enteral Feeding Syringe |  | Nasogastric Stabilization Device |  |
| Extension Set |  | Spike & Spike Adapter |  |
| **OB/GYN** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Abdominal Binder |  | PAP Smear Kit |  |
| Aspirator |  | Perineal Cold Pad |  |
| Baby Blanket |  | Perineal Irrigation Bottle |  |
| Baby Bottle and Nipple |  | Perineal Pads |  |
| Baby Powder |  | Pregnancy Test |  |
| Baby Wipes |  | Sanitary Napkin Belt |  |
| Breast Pump Kit |  | Sitz Bath |  |
| Diapers |  | TED Antiembolism Stockings |  |
| Enema Bag |  | Transducer Belt |  |
| Gonad Protector |  | Ultrasound Gel |  |
| Heel Lancet |  | Umbilical Catheter |  |
| Heel Warmer |  | Umbilical Cord Clamp |  |
| KY Jelly Tube |  | Umbilical Cord Tape |  |
| Meconium Aspirator |  | Vacuum Delivery Device |  |
| Mesh Briefs |  | Vaginal Irrigation Set |  |
| Miscellaneous GYN Surgical Items |  | Vaginal Packing |  |
| Nipple Shield |  | Vaginal Speculum (Metal) |  |
| Nursing Pad |  | Vaginal Speculum (Plastic) |  |
| Pacifier |  |  |  |
| **Orthopedic** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Ankle/Foot Support |  | Hip Surgery Prep Pack |  |
| Back Brace/Support |  | Knee Brace |  |
| Bone Wax |  | Leg Brace |  |
| Casting Material - Cotton Roll |  | Orthopedic Surgery Items |  |
| Casting Material - Plaster/Fiberglass |  | Post-op Shoe |  |
| Cervical Collar |  | Rehab Equipment Aid |  |
| Clavical Strap |  | Restraints (Includes Posey Gait Belts) |  |
| Cold Therapy |  | Shoulder/Arm Immobilizer |  |
| Elbow/Heel Protector |  | Stockinette |  |
| Esmark Bandage |  | Stump Equipment |  |
| Foot Items |  | Support Foam |  |
| Finger/Hand Splint |  | Waffle Cushion |  |
| Heat Therapy |  | Walker Boot |  |
| Hip Brace |  | Wrist/Arm Splint |  |
| **Ostomy** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Absorbent Gel |  | Night Drainage Container |  |
| Adhesive/Paste |  | Odor Eliminator |  |
| Adhesive Remover |  | Ostomy Pouch |  |
| Barrier Film/Spray/Wipe |  | Skin Barrier/Base Plate |  |
| Belt |  | Stoma Powder |  |
| Irrigation Set |  | Urostomy Pouch |  |
| **Oxygen** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Adapter & Connector |  | Nebulizer Set |  |
| Aerosol Enhancer |  | Non-Rebreather Mask - Adult |  |
| Aerosol Mask |  | Non-Rebreather Mask - Pediatric/Infant |  |
| Ambu Bag - Adult |  | Optichamber |  |
| Ambu Bag - Infant/Neonate |  | Oxygen Mask - Adult |  |
| Ambu Bag - Pediatric |  | Oxygen Mask - Infant/Neonate |  |
| Filter |  | Oxygen Mask - Pediatric |  |
| Humidifier |  | Oxygen Tubing |  |
| Incentive Spirometer |  | Peak Flow Meter |  |
| Mouth to Mouth Mask |  | Valve |  |
| Nasal Cannula - Adult |  | Venturi Mask |  |
| Nasal Cannula - Pediatric/Infant |  | Water Trap |  |
| **Plastic Containers** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Basin |  | Pitcher |  |
| Bed Pan |  | Plastic Tray |  |
| Emesis Basin (kidney basin) |  | Sharps Container |  |
| Measuring Cup |  | Urinal |  |
| **Skin Prep** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Acetone - Alcohol Swabstick |  | Povidine Iodine Paint Sponge Stick - Large |  |
| Adhesive Remover |  | Povidone Iodine Prep Pads |  |
| Alcohol Pad |  | Povidone Iodine Scrub Bottles |  |
| Alcohol Swabstick |  | Povidone Iodine Scrub Large Winged Sponges |  |
| Benzalkonium Chloride Swabstick |  | Povidone Iodine Scrub Sponge |  |
| Benzalkonium Chloride Wipes |  | Povidone Iodine Solution (Small Packet) |  |
| Benzoin Tincture |  | Povidone Iodine Solution Paint Bottles |  |
| Chloraprep |  | Povidone Iodine Swabsticks - Small |  |
| Chloraprep SEPP |  | Protective Wipes |  |
| Chloraprep Swabstick |  | Razor |  |
| Chlorhexidine Gluconate Bottle |  | Rubbing Alcohol |  |
| Chlorhexidine Gluconate Wipes |  | Saline Wipes |  |
| Duraprep |  | Shave Prep Tray |  |
| Hydrogen Peroxide |  | Skin Prep Tray |  |
| Povidine Iodine Ointment |  | Sponge (Loose) |  |
| **Sterilizer Supplies** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Sterilizer Pack |  | Sterilizer Wrap |  |
| Sterilizer Tape |  |  |  |
| **Suction** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| 5-in-1 Connector |  | Suction Catheter |  |
| Bulb Syringe |  | Suction Catheter Mini-Tray |  |
| Cath-N-Glove Kit |  | Suction Swab Kit |  |
| Encapsulent |  | Suction Toothbrush and Catheter Kit |  |
| Frazier Suction Handle |  | Suction Tubing (Non-sterile) |  |
| Poole Suction Handle |  | Suction Tubing (Sterile) |  |
| Saliva Ejector |  | Suction Tubing with Adapter |  |
| Specimen Trap |  | Suction or Vacuum Curette |  |
| Suction Canister with lid |  | Y-Connector |  |
| Suction Canister Lid |  | Yankauer Suction Handle |  |
| Suction Canister Lid with Liner |  |  |  |
| **Sutures** | | | |
| **Item - specify sizes needed** | **Quantity** | **Item - specify sizes needed** | **Quantity** |
| Alcon Eye Sutures |  | Orthocord |  |
| Biosorb |  | Orthosorb |  |
| Biosyn |  | Panacryl |  |
| Bolsters |  | PDO and PDS II |  |
| Braided Polyester |  | Plain Gut |  |
| Caprosyn |  | Polypropylene Buttons |  |
| Chromic Gut |  | Polysorb |  |
| Dexon |  | Prolene & Surgipro |  |
| Ethibond |  | Pronova |  |
| Ethilon |  | Retention Suture Bridge |  |
| Fibertape |  | Silk |  |
| Fiberwire |  | Staple Line Reinforcement |  |
| Gore-tex |  | Surgical Needles |  |
| Maxon |  | Surgical Steel |  |
| Merselene Suture |  | Suture Anchors |  |
| Monocryl |  | Suture Bag |  |
| Monoderm |  | Tevdek II |  |
| Monosof |  | TFE Polymer Pledget |  |
| Novafil |  | Ti-Cron |  |
| Nurolon |  | Vicryl |  |
| Nylon |  |  |  |
| **Syringes** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| 3 cc Blunt Plastic Cannula |  | 10 cc Syringe with Needle |  |
| 5 cc Blunt Plastic Cannula |  | 10 cc Syringe without Needle |  |
| 10 cc Blunt Plastic Cannula |  | 12 cc Syringe with Needle |  |
| 3/10 cc Insulin Syringe |  | 12 cc Syringe without Needle |  |
| 1/2 cc Insulin Syringe |  | 15 cc Syringe with Needle |  |
| 1 cc Insulin Syringe |  | 15 cc Syringe without Needle |  |
| 1 cc Syringe with Needle |  | 20 cc Syringe with Needle |  |
| 1 cc Syringe without Needle |  | 20 cc Syringe without Needle |  |
| 1 cc Tuberculin Syringe with Needle |  | 30 cc Syringe |  |
| 1 cc Tuberculin Syringe without Needle |  | 35 cc Syringe |  |
| 3 cc Syringe with Needle |  | 60 cc Syringe |  |
| 3 cc Syringe without Needle |  | 60 cc Catheter Tip Syringe |  |
| 5 cc Syringe with Needle |  | Allergy Syringe Tray |  |
| 5 cc Syringe without Needle |  | Glass Syringe |  |
| 6 cc Syringe with Needle |  | Syringe Cap |  |
| 6 cc Syringe without Needle |  |  |  |
| **Tracheostomy** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Adapter & Connector |  | Moisture/Heat Exchanger |  |
| Closed Suction System |  | PASSY-MUIR Valve |  |
| Cricothyrotomy Kit |  | Tracheostomy Clean & Care Kit |  |
| Decannulation Plug |  | Tracheostomy Mask - Adult |  |
| Drain Sponge |  | Tracheostomy Mask - Pediatric |  |
| Dual Channel Airway |  | Tracheostomy Tape |  |
| Extension Cannula |  | Tracheostomy Tube - Adult |  |
| Inner Cannula - Adult |  | Tracheostomy Tube - Pediatric |  |
| Inner Cannula - Pediatric |  | Tracheostomy Tube Holder |  |
| **Urology** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| Catheter Adapter |  | Catheter - Straight/Self-Cath |  |
| Catheter - Bartholin Gland |  | Catheter - Ureteral/Stenting |  |
| Catheter - Coude Tip |  | Fecal Incontinence Collector |  |
| Catheter - External Male |  | Irrigation Set - Bladder/Cysto/Y-Type/TUR |  |
| Catheter - Foley/Urethral |  | Irrigation Tray |  |
| Catheter Insertion Kit - Female |  | Irrigation Tubing |  |
| Catheter Insertion Kit - Intermittent |  | Leg Bag & Strap |  |
| Catheter Insertion Kit - No Catheter |  | Rectal Tube |  |
| Catheter Insertion Tray - Foley |  | Toomey Syringe |  |
| Catheter Insertion Tray - Urethral/Red Rubber |  | Urinary Drainage Bag |  |
| Catheter - Mushroom |  | Urine Meter |  |
| Catheter Plug |  | Urine Specimen Collection Equipment |  |
| Catheter - Red Rubber |  | Urological Surgery Items |  |
| Catheter Stabilization Device |  |  |  |
| **Medical Equipment** | | | |
| **Item** | **Quantity** | **Item** | **Quantity** |
| BiPAP |  | CPAP |  |
| Pulse Oximeter |  | Sphygmomanometer (Blood pressure) |  |